



# CHICO TROLLEY CHARTER APPLICATION

**Trolley Charter Hours: 8 a.m. – 11 p.m.**

Please read the rules, and the reservation & cancellation policies prior to completing this application. Trolley reservation dates and times are secured at the time the completed application and the deposit & payment checks are received in the B-Line office, **which must be at least ten (10) working days prior to reservation date. Receipt of only the application does not secure a trolley reservation.** The trolley does not operate on the following holidays: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day.

Return completed application with **both** checks to: 2580 Sierra Sunrise Terrace, Suite 100, Chico, CA 95928. **Note: NO ALCOHOL allowed on the Trolley – NO EXCEPTIONS!**

## APPLICANT INFORMATION

Individual/Organization or Agency Name: \_\_\_\_\_

Full Local Address: \_\_\_\_\_

Individual Responsible: \_\_\_\_\_ Phone: \_\_\_\_\_ (zip code)

## CHARTER INFORMATION

Trolley Reservation Date: \_\_\_\_\_

Start Time: \_\_\_\_\_ a.m. p.m. End Time: \_\_\_\_\_ a.m. p.m.  
(Circle One) (Circle One)

Number of Hours: \_\_\_\_\_ (start times cannot be changed within 3 days prior to charter)

Estimated Number of Passengers: \_\_\_\_\_ (Trolley seats 29, up to a maximum of 45 sitting and standing, and can accommodate 2 wheelchairs)

Charter Event: \_\_\_\_\_ (i.e., wedding, tour of Chico, etc.)

## ROUTE INFORMATION

Exact address (location) for Trolley pick-up: \_\_\_\_\_

Trolley Route: \_\_\_\_\_

*Trolley routing is subject to prior approval. Minor route changes may be made and given to the driver when boarding.*

Destination Address: \_\_\_\_\_  
(If applicable)

**Contact Name and Telephone # for day of event:** \_\_\_\_\_  
(Important should any questions arise on event day)

**RESERVATION POLICY**

- ❖ A completed application with a check for full payment, as well as a separate, refundable deposit check in the amount of \$250 must be received in this office to secure reservation. Reservations and Payments will be accepted no later than the close of business ten (10) working days prior to the reservation date. Deposit check will be returned within 45 days of charter rental as long as there was no damage to the trolley, or the time paid was not exceeded.
- ❖ There is a **3-hour minimum** to charter the trolley. Minimum payment is \$330.00, not including the \$250.00 refundable deposit check.
- ❖ The trolley is **\$90.00 per hour** plus a service fee of \$60.00.\* Should costs incurred exceed the initial payment, the additional amount shall be paid in full within 30 days of receipt of Butte Regional Transit invoice.
- ❖ You must be at least 18 years old to reserve the trolley.
- ❖ Only checks or money orders are accepted and are to be made payable to “Butte Regional Transit” – Sorry, no cash or credit cards accepted.

*\*Service fee covers charter time for fueling, pre-trip inspection, travel time to and from bus yard.*

**CANCELLATION POLICY**

- ❖ Cancellations received at least 10 working days prior to charter date will receive full refund.
- ❖ Cancellations received at least 3 working days but less than 10 working days prior to charter date will receive full refund less the \$60.00 service fee.
- ❖ No refund will be issued for cancellations received less than 3 working days prior to charter date.

**RULES FOR USE OF TROLLEY**

**It is understood that the applicant and the person in charge shall notify all participants of the rules and regulations listed below and shall be responsible for enforcement of said rules and regulations.**

1. **NO Alcoholic Beverage possession or consumption allowed on the Trolley.**
2. Trolleys shall be routed only within the Chico Urban Area. (Trolley does not go to Centerville Estates)
3. The Trolley shall be driven only by authorized employees of Veolia.
4. If fares are collected by applicant during use, only B-Line regular local fare shall apply.  
I will collect fares  Yes (please check if applicable)
5. In the event excessive cleaning of the Trolley is required due to the charter, the applicant shall be billed by Butte Regional Transit for the additional cleaning. (i.e., removal of any signs, etc.)
6. Damage or loss of property occurring during use of the trolley caused by negligence of any passenger will be the liability of the applicant and billed by Butte Regional Transit to the applicant.
7. No animals are allowed on Trolley unless contained in cages, with the exception of service animals.
8. No materials may be attached to any part of the Trolley without the approval of the driver.
9. No items shall obstruct the aisle on the Trolley.
10. Any violation of these rules and regulations, including failure to remit all required payments, shall result in denial of future service request and/or legal action as appropriate.
11. Delays caused by weather, traffic conditions and mechanical problems are not the responsibility of Butte Regional Transit.
12. No smoking or eating on the Trolley.
13. Seating capacity is 29 people, up to a maximum of 45 people sitting and standing. The trolley is equipped for mobility devices and has room for two wheelchairs.

**APPLICANT CERTIFICATION:** I certify that I have read this application, understand its contents, and have provided true and correct information. I understand that falsification or misrepresentation on my part constitutes sufficient grounds for denial of this application should any information provided be determined to be false and/or misleading. I certify that I will comply fully with the rules and regulations for use of the Trolley. Failure to comply with the above rules and regulations will result in the immediate termination of Charter Rental with no refunds.

**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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**Office Use Only**

Date application received: \_\_\_\_\_ By: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

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